



PREVENTATIVE MAINTENANCE SCHEDULE

WINTER / PREVENTATIVE MAINTENANCE

ITEMS CHECKED

A/C and WALK-IN COOLER, FREEZER

<u>Clean Condensers</u>	Clean condenser coils with, chemicals and power sprayer, reverse air flow
<u>Clean Evaporator Coils</u>	Clean condenser coils with, chemicals and power sprayer, reverse air flow
<u>Replace Belts</u>	Replace belts and store old belt inside unit
<u>Replace Air Filters</u>	Replace all a/c filters in store and initial filters
<u>Clean All Drains</u>	Clean out all drains and check (must be solid and secure to drain drop)
<u>Clean Fans</u>	Clean debris off the fans
<u>Clean Fan Grills</u>	Clean the fan grills

HOT EQUIPMENT

<u>Convection Oven</u>	Calibrate Temp, check latch and handle, check fan and proper airflow
<u>Bun Toaster</u>	Check drive chain tension, teflon sheets, heaters panel
<u>Hatco Warmer</u>	Calibrate Temp, check door and handle, check fan and proper airflow
<u>Check Temp Setting</u>	Check temperature setting against thermometer

ROOF SERVICE

<u>Clean Roof</u>	Clean and wash down the whole roof and remove all debris
<u>Clean Roof Drains</u>	Clean and wash out the roof drains
<u>Check Roof Vents</u>	Check and clean and fix any damage to all roof vents, and replace all belts
<u>Exhaust Fan Motors on Roof</u>	Check and clean motors, fan assembly, and balance as needed, etc.

IN STORE SERVICE

<u>Upright Coolers</u>	Check and clean coils, power cables, thermostats, motors, compressors, etc.
<u>Upright Freezers</u>	Check and clean coils, power cables, thermostats, motors, compressors, etc.
<u>Water Filters</u>	Check 110 prefilter, differential pressures, IMF inhibitor, leaks, and test alarm
<u>Restroom Fans</u>	Check and clean motors, fan assembly, and balance as needed, etc.

The completion of "ALL P.M. Maintenance" by the technician must be conducted according to the manufacturers specifications and recommendations. The outlined tasks above must be done in addition to any other outlined P.M. procedures.